
Completing Your Application

1. Read the instructions on the form carefully as you complete your application
2. Please provide the documents in the checklist below
3. Please return the completed application form and all documents to:

Research Degrees Office (room E15)
Queens' Building
Queen Mary University of London
Mile End Road
London E1 4NS
United Kingdom

4. If you require assistance please contact researchadmissions@qmul.ac.uk.

Guidelines and further information:

- In order to apply to be an associate research student, you must be studying for a research degree of the same level of study at another institution. If you are an undergraduate or masters' associate student, please contact the Admissions Office (admissions@qmul.ac.uk).
- The Research Degrees Office holds enrolment sessions on the first working day of every month. Associate students can only enrol for the programme at this point.
- **(For International Applicants only)**. UK Visas and Immigration (UKVI) requires that students coming to study in the UK have the correct immigration permission. Candidates **cannot** be enrolled as an associate student if they enter the UK on the following visas:
 - Academic visitor
 - Business visitor
 - General visitor

Please visit the Queen Mary Advice and Counselling webpage (<http://www.welfare.qmul.ac.uk/index.html>) for further information about immigration permission.

Document Checklist

Please tick if enclosed:

1 – Completed Application Form

2 – Transcript

Please provide a transcript of your degree(s). If you have not yet completed your degree please provide a transcript of results achieved to date.

3 – If applicable, please attach the offer email/letter from your School/potential supervisor and any agreement/contract if in place.

4 – Resume/Curriculum Vitae (CV)

Please provide a current resume/CV

5 – Statement of Purpose

Your statement of purpose should explain why you want to study your proposed course and how it will help your development and career. This should be one side of A4.

International applicants also need to provide:

6 – Proof of English Language Ability

Overseas applicants please provide evidence of English language ability – IELTS, TOEFL, or other acceptable proof – please see www.qmul.ac.uk/international for details

OR

If you have not taken an English language test, or have taken the test but you are awaiting results please tick here:

7 – If you are applying from **within** the UK, please provide a copy of your passport information page and current immigration permission.

Previous education and professional training

Please provide details of your educational history, stating your most recent institution first and including your current research programme. Continue on a separate sheet if necessary.

| Title (eg BA, BSc, MBBS) | Main field of study | Name and location of institution(s) attended | Dates of study (from-to) | Results | Date of Qualification |
|--------------------------|---------------------|--|--------------------------|---------|-----------------------|
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English Language Proficiency

Please give information regarding the level of your English language proficiency. Continue on a separate sheet if necessary.

| Title of Qualification (eg IELTS, TOEFL etc) | Name and location of institution/test center attended: | Result | Date awarded/to be awarded: DD/MM/YY |
|--|--|--------|--------------------------------------|
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How do you intend to finance your studies at Queen Mary?

Disability

All applications are considered on academic merit in accordance with Queen Mary's commitment to promoting equal opportunity applicants. It would assist us in offering you appropriate advice if you would give brief details of any disability or special requirements you have provided below:

A detailed guide outlining current policy and provision for students with special needs is available from the Disability and Dyslexia Service, Research Degrees Office or the College Web site. Please contact us if you would like a copy.

If you would like to discuss your needs before submitting this application, you can talk in confidence with the Disability and Dyslexia Service on +44 (0)20 7882 2756 or email dds@qmul.ac.uk.

Declaration

All applicants must read and sign the following declaration:

- I certify that the statements made by me on this form are correct. I understand that Queen Mary reserves the right to withdraw any offer it may make, should any statement in this application prove to be false.
- I confirm that, if admitted to Queen Mary, I will conform to all Queen Mary Regulations.
- I understand that Queen Mary reserves the right to withdraw or alter any course at any point before the start of the academic year in which that course is due to be offered.

Signed: _____

Date: _____